

# Kitch Engineering Supplier Terms and Conditions

<b>General Terms and Conditions</b>	
<b>QA 1</b>	Raw Material or chemical suppliers must furnish Certificate of Analysis, here-in called COA, on all delivered materials.
<b>QA 2</b>	Chemical blenders should document the inspection of all raw materials used in the product and should prepare COA to submit at the delivery. COA of the raw materials used in the blended products should be Maintained and supplier assumes all financial responsibility for replacement, rework, and material when customer contract requires that the supplier must submit COA of all raw materials prior to production and if he begins the production without first getting the approval from customer. AS9102 f/a form when stipulated on P.O.
<b>QA 3</b>	Any delay in shipment for any reason has to be conveyed to customer as soon as the delay is known by the supplier.
<b>QA 4</b>	Any change to the contract requirements by the supplier must be approved by the customer in writing.
<b>QA 5</b>	All information in the contract must be held in confidence by the supplier and no third-party request for information will be authorized unless instructed in writing by customer or its representative. All documents to be retained for 10-year min unless extended retention is requested by customer quality flow diagram. After the retention period the supplier agrees to either return or destroy any and all related documents.
<b>QA 6</b>	In addition to our right of access, the supplier agrees to right of access for our customers, or regulatory agencies to all facilities and records in the performance of this contract.
<b>QA 7</b>	Manufacturer of certain raw materials must have a quality maintenance system in place in compliance to AS9003, AS9100, or ISO9001 if stipulated by customer via contract and if that was requested by our customer.
<b>QA 8</b>	Subcontractors are required to notify customer prior to transferring any work to a new facility. Customer will determine prior to the transfer if subcontractor may perform the work at a new facility.
<b>QA 9</b>	Supplier must notify of any nonconforming product or raw material.
<b>QA 10</b>	Supplier must get prior approval of any nonconforming material to be used in blended product or material to be delivered.
<b>QA 11</b>	Requirements of the supplier must flow down to sub-tier suppliers of the applicable requirements in the purchasing documents, including key characteristics to be met where required and must follow positive foreign object damage (FOD) control processes.
<b>QA 12</b>	Requirement for supplier personnel awareness 1- their contribution to product or service conformity; 2— their contribution to product safety; 3— the importance of ethical behavior.
<b>For Processing suppliers, the following are the minimum requirements.</b>	
<b>QA 13</b>	Processing suppliers must furnish processing certifications to the purchase order requirements and shall not process any parts for which they are not certified or approved. Nadcap and/or other specifications approval are required. Acceptable quality system requirements are AC7004 or ISO9001, or AS9100 any revision. <b>QA 3, QA 4, QA 5, QA 6, QA 8, QA 9, QA 10, QA 11, QA 12</b>
<b>For Raw Material suppliers, the following are the minimum requirements &amp; Counterfeit Must Comply to AS6174 and AS5553</b>	
<b>QA 14</b>	Raw Material suppliers must furnish COA to the purchase order requirements and shall not supply material for which they are not certified or approved. When noted on our purchase orders Raw Materials – Shall be domestic or DFARS 252.225-7014 compliant, Acceptable quality system requirement is AC7004 or ISO9001, or AS9100 any revision. <b>QA 3, QA 4, QA 5, QA 6, QA 8, QA 9, QA 10, QA 11, QA 12</b>
<b>For Chemical Blending Suppliers, the following are the minimum requirements.</b>	
<b>QA 15</b>	For Chemical Blending suppliers <b>QA 2 - QA 12</b> are applicable.
<b>For Calibration/Testing suppliers, the following are the minimum requirements.</b>	
<b>QA 16</b>	Calibration/test suppliers must furnish calibration/test reports according to the purchase order requirements and be traceable to the specific equipment or item for which they are calibrating/testing and must follow NIST and/or other national or international standards such as ISO9001, ISO 17025, Nadcap testing, ANSI z540, and/or Navlap accreditation will be the quality system requirements. Actual data must be supplied. <b>QA 3, QA 4, QA 5, QA 6, QA 8, QA 9, QA 10, QA 11, QA 12</b>

All suppliers must comply with the basic Quality Clauses. Additional Quality clauses will be noted on the Purchase Order as applicable.

**\*Supplier Performance – It is the expectation of this organization that the performance of our suppliers maintains (at a minimum) On-Time Delivery >95% and Product Quality >95%. Failure to meet these requirements will result in corrective action and/or disqualification from future orders.**